

Rochester Joint Schools Construction Board
Monthly Meeting Minutes
June 10, 2024
4:00 PM

Present – Called to Order by the Board Chair at 4:00 PM

The meeting was attended by Board Chair Thomas Richards, Vice Chair Shawn Farr, Treasurer Kim Jones (virtual), Richard Perrin, Jesse Dudley (4:06), Jacob Scott, Ron Gaither, General Counsel Ed Hourihan (virtual), General Counsel Greg McDonald (virtual), ICO Brian Sanvidge, State Monitor Jaime Alicea, State Finance Monitor Mark Potter (virtual), Deputy Superintendent of Teaching and Learning Demario Strickland.

Approval of Minutes

Monthly Meeting held on May 13, 2024

Motion by Board Member: Richard Perrin

Second by Board Member: Ron Gaither

Approved: 6-0

Action Items

Resolution 2023-24:34

Pay Requisition Summary Acceptance (May 2024)

Moved by Board Member: Richard Perrin

Second by Board Member: Ron Gaither

Adopted: 6-0

Resolution 2023-24:35

Resolution to Approve Phase III Insurance and Bond Review Consultant Services

Moved by Board Member: Jesse Dudley

Second by Board Member: Ron Gaither

Adopted: 7-0

Resolution 2023-24:36

Phase IIIA Architect Selection

TABLED

Resolution 2023-24:37

RJSCB Annual Report FY 2023-24

Moved by Board Member: Shawn Farr

Second by Board Member: Jesse Dudley

Adopted: 7-0

Resolution 2023-24:38

Phase 3 Cooperative Agreement

Moved by Board Member: Kim Jones

Second by Board Member: Jacob Scott

Adopted: 7-0

FUND BALANCE REPORT:

The Fund Balance Report has been temporarily omitted for reconciliation with the Rochester City School District.

Meeting Notes

- Chairman Richards opened the meeting by announcing a change to the agenda. The approval of architects and engineers was tabled until next month due to pending plan approval from SED. The Chair noted that the selection process is complete, but contracting cannot proceed until the plan is approved. Comments from SED are expected within the week.
- Chairman Richards explained the need for an insurance and bond review consultant. Two firms submitted proposals, with Lawley being recommended due to their experience and familiarity with the project. The ICO noted that Lawley is currently under the threshold for MWBE participation but agreed to consider MWBE participation if their contract exceeds \$25,000.
- Chairman Richards asked Kimberly Mitchell to present the annual report, which is required by legislation and due by June 30th. The draft was included in the Board packet that was distributed and finalized prior to the meeting. The report follows the format used in previous phases and includes project history. The board approved the report for distribution to mandated recipients and it is now a public document.
- Chairman Richards provided some background on the Cooperative Agreement, explaining the unusual nature of the Program in that there's significant engagement prior to when the projects can start. Bonds cannot be issued until the projects are designed and ready to start and yet there's no way to pay for that work. Temporary financing has historically been provided by the City or the District and those funds are repaid when the bonds are issued and that funding becomes part of the total cost of the project. The Cooperative Agreement memorializes the responsibilities of the parties and the agreement to repay the funds. It has been signed by the Superintendent and will go before City Council in August.
- Program Deputy Director Roland Coleman discussed the cost summary report and project expenditures and shared that everything is going according to plan at this time. Terry LoConte from the Program Management team clarified that, while the Program Management report states that no further formal action on the Project Labor Agreement is required at this time, the decision of whether to utilize a single prime versus the multi-prime model will be needed for the design documents. It would also be needed for the Construction Manager solicitation but there is the option to require pricing for both scenarios. The master schedule was discussed and it was highlighted that, pending feedback that week from the State Education Department (SED) on the Strategic Plan, there would minimally be a one month delay.
- Chairman Richards shared that the District has requested a quarterly report to be submitted to the Board of Education. The format used will be the same for every report to allow for ease of comprehension of any progress made. The report will be shared with the RJSCB.
- Program Director Pépin Accilien asked the Chairman if the RJSCB would like the activities suspended in relation to the Franklin High School RFP for architectural services that has been released. Chairman Richards responded that, although no awards can be made until approval has been received from SED, Franklin is the biggest project in the Program so the sooner it's known what the constraints are, the better. Therefore, the RFP process should continue up to the point of making an award to a respondent.
- Chairman Richards introduced Demario Strickland, the interim Superintendent for the Rochester City School District as of July 1, 2024.

ADJOURNMENT:

4:37 pm.